The meeting was called to order by ACSESS Chair Roch Gaussoin. Board members present:

2016 ACSESS Board of Directors
- Roch Gaussoin, CSSA Past President (Chair)
- Michael Grusak, CSSA President (Vice Chair)
- Jean Steiner, ASA Past President (Secretary-Treasurer)
- Paul Fixen, ASA President
- Jessica Davis, ASA President-Elect
- Charlie Brummer, CSSA President-Elect
- Harold van Es, SSSA President
- Carolyn Olson, SSSA Past President
- Andrew Sharpley, SSSA President-Elect
- Ellen Bergfeld, Chief Executive Officer, Ex-officio

Also participating:
- Steve Evett, Incoming ASA President-Elect
- Mark Westgate, Incoming CSSA President-Elect
- Richard Dick, Incoming SSSA President-Elect
- Karl Anderson, Government Relations Director
- Susan Chapman, Member Services Director
- Susan Fisk, Public/Science Communications Director
- Wes Meixelsperger, CFO
- Luther Smith, Business Relations Manager
- Sara Uttech, Governance & Membership Senior Mgr.

ACSESS003 ACSESS Board of Directors
1. ACTION: Motion by Mike Grusak, seconded by Paul Fixen to approve the Nov. 5, 2016 Agenda as amended. Unanimous approval.
2. ACTION: Motion by Paul Fixen, seconded by Mike Grusak to approve the Sept. 22, 2016 Minutes. Unanimous approval.
3. Chair Roch Gaussoin acknowledged the board’s appreciation to outgoing ACSESS Board members Jean Steiner and Carolyn Olson.
4. Ellen Bergfeld reviewed the ACSESS Strategic Plan and the new ASA, CSSA, SSSA Strategic Plans posted. Consensus to begin the process to develop new priorities for ACSESS in 2017.
5. ACTION: Motion by Steve Evett, seconded by Mike Grusak to change the ACSESS Bylaws Section 1, Item B, for the elected Secretary/Treasurer to serve a 1 or 2 year term. Motion passes with one vote against.
6. ACTION: Motion by Charlie Brummer to accept Andrew Sharpley as the 2017 ACSESS Vice Chair/2018 ACSESS Chair, seconded by Mike Grusak. Unanimous approval.
7. ACTION: Motion by Charlie Brummer to accept Jessica Davis as 2017 ACSESS Secretary-Treasurer for a two-year term, seconded by Jean Steiner. Unanimous approval.

ACSESS211 ACSESS Budget and Finance
1. Wes Meixelsperger provided a financial update of ACSESS, including the 3Q Results ending Sept. 30, 2016.
2. ACTION: Motion by Jean Steiner, seconded by Carolyn Olson, to approve the ACSESS 2017 Budget. Unanimous approval.

Roch Gaussoin adjourned the Board to Executive Session with a CEO Update and evaluation with Ellen Bergfeld.

Roch Gaussoin adjourned the Board to Executive Session without CEO Ellen Bergfeld present.

The ACSESS Board Meeting was adjourned.